

Venue Details	
Venue Name:	Ramada Encore Leicester
Venue Address:	84-90 Charles Street Leicester LE1 1GE
Enquiry/Booking Name:	
Enquiry/Booking Email:	<a href="mailto:sales@encoreleicester.com">sales@encoreleicester.com</a>
Enquiry/Booking Phone:	0116 366 1050, 0745 801 3337
Website:	<a href="http://www.leicestercitycentrehotel.com">www.leicestercitycentrehotel.com</a>
Please provide details of the offer available to Leicester Business Festival Event Organisers:	Discounted meeting spaces available.
Venue Spaces: <i>(Please attach any brochures that you may have available)</i>	Meeting rooms within a commercial building <input type="checkbox"/> Conference centre / dedicated event facilities <input type="checkbox"/> Hotel <input checked="" type="checkbox"/> School / College / University <input type="checkbox"/> Theatre <input type="checkbox"/> Other (please specify):



Venue layout options:	Boardroom <input checked="" type="checkbox"/> U-Shape <input checked="" type="checkbox"/> Theatre <input checked="" type="checkbox"/> Classroom <input checked="" type="checkbox"/> Cabaret <input checked="" type="checkbox"/>
Capacity	Please specify capacity and indicate if there are multiple rooms available:  Multiple rooms. Capacity depends on layout
Do you have car parking facilities?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>  If yes, please specify no. of Spaces: 5 spaces for onsite free parking Are there any costs? (please specify): NCP Car park Rutland Road: £11 pounds
Can you offer any AV (Audio/Video) Equipment?	Screen <input checked="" type="checkbox"/> Projector <input checked="" type="checkbox"/> Flipchart <input checked="" type="checkbox"/> PA System <input checked="" type="checkbox"/> Laptop <input type="checkbox"/> Other (please specify):  PA System & Laptop additional charges. <i>(Please also state if there will be any charges for the items listed above)</i>

### Refreshments

Are you able to provide refreshments?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>  (Please also state if there will be any charges applicable)  Please contact us for further information.
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Can you provide any pictures of the space available?







Please note all costs are to be agreed between the Event Organiser and the Venue Partner. The festival organisers (Associate Events) are not responsible for any costs incurred for any events within the Festival programme.

Please return the completed form to [hello@leicesterbusinessfestival.com](mailto:hello@leicesterbusinessfestival.com).

Tel: 0116 464 5995

