

Venue Details	
Venue Name:	Charnwood Campus Management Ltd
Venue Address:	Summerpool Road, Loughborough, LE11 5RD
Enquiry/Booking Name:	Johnna Bosley or Gosia Khrais
Enquiry/Booking Email:	<a href="mailto:Johnna.bosley@charnwoodcampus.com">Johnna.bosley@charnwoodcampus.com</a> <a href="mailto:Gosia.Khrais@charnwoodcampus.com">Gosia.Khrais@charnwoodcampus.com</a>
Enquiry/Booking Phone:	07976 881 369 (Johnna) 07980 784 528 (Gosia)
Website:	<a href="http://charnwoodcampus.com/">http://charnwoodcampus.com/</a>
Please provide details of the offer available to Leicester Business Festival Event Organisers:	Conference Room - daily rate £TBC Three Separate Meetings Rooms - daily rate £TBC
Venue Spaces: <i>(Please attach any brochures that you may have available)</i>	Meeting rooms within a commercial building <input checked="" type="checkbox"/> Conference centre / dedicated event facilities <input type="checkbox"/> Hotel <input type="checkbox"/> School / College / University <input type="checkbox"/> Theatre <input type="checkbox"/> Other (please specify):

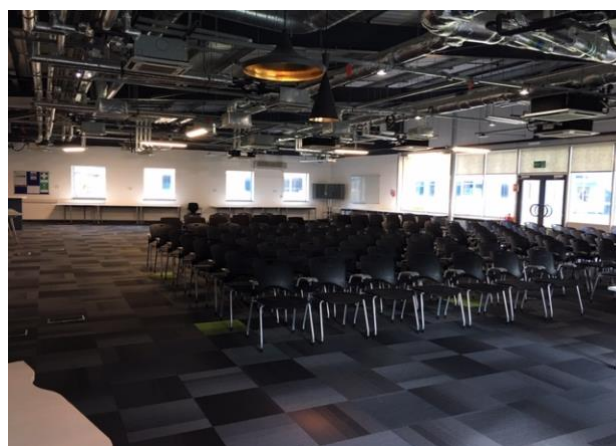
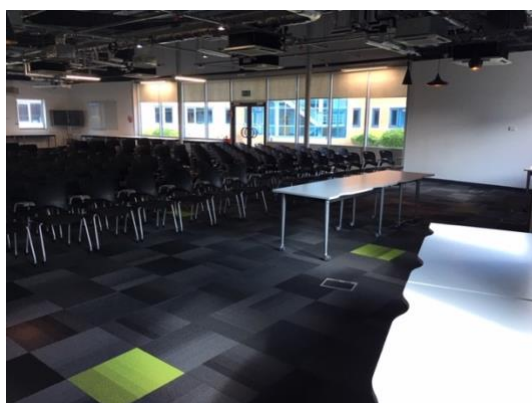
Venue layout options:	Boardroom <input checked="" type="checkbox"/> U-Shape <input checked="" type="checkbox"/> Theatre <input checked="" type="checkbox"/> Classroom <input checked="" type="checkbox"/> Cabaret <input checked="" type="checkbox"/>
Capacity	Please specify capacity and indicate if there are multiple rooms available:  Conference Room - 150 people Two Meeting Rooms - 16 people One Meeting Room - 20 people
Do you have car parking facilities?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>



	<p>If yes, please specify no. of Spaces: 50+</p> <p>Are there any costs? (please specify):</p>
<p>Can you offer any AV (Audio/Video) Equipment?</p>	<p>Screen <input checked="" type="checkbox"/></p> <p>Projector <input checked="" type="checkbox"/></p> <p>Flipchart <input checked="" type="checkbox"/></p> <p>PA System <input type="checkbox"/></p> <p>Laptop <input type="checkbox"/></p> <p>Other (please specify):</p> <p><i>(Please also state if there will be any charges for the items listed above)</i></p>

Refreshments	
<p>Are you able to provide refreshments?</p>	<p>Yes <input checked="" type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>(Please also state if there will be any charges applicable)</p> <p>Due to Covid-19 this would need to be re-visited closer to the event</p>

Can you provide any pictures of the space available?





Please note all costs are to be agreed between the Event Organiser and the Venue Partner. The festival organisers (Associate Events) are not responsible for any costs incurred for any events within the Festival programme.

Please return the completed form to [hello@leicesterbusinessfestival.com](mailto:hello@leicesterbusinessfestival.com).  
Tel: 0116 464 5995





Headline Partner



Company logo

